

Chesterfield Township Board of Education
Public Hearing on Budget 7:00 p.m.
Wednesday, May 2, 2018
MINUTES

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Roll Call

Board Members present:

Mr. Jignesh Shah, President
Mrs. Laura Bond, Vice President
Dr. Terran Brown
Ms. Christina Hoggan
Mrs. Amy Jablonski

Other administration present:

Mr. Scott Heino, Superintendent
Mr. Patrick Pisano, Business Administrator/Board Secretary
Mr. Michael Mazzoni, Principal

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner April 25, 2018:

- Posting written notice on the official bulletin board at the Chesterfield Township School.
- Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- Filing written notice with the Clerk of Chesterfield Township.
- Filing written notice with the Secretary of this body.
- Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

Meeting Information/Important Dates

Board of Education Important Dates:

May 16, 2018 Regular Monthly Meeting

School District Important Dates

Through May 9, 2018	PARCC and PARCC Make-Ups
May 7-11, 2018	Kindergarten Screenings
May 8, 2018	PTA General Meeting & Board Elections
May 10, 2018	Mid-Marking Period Advisory Reports
May 17, 2018	Evening Band Concert

Presentation of Certificate in Recognition of Student's Heroic Act

Public Hearing - Presentation of Proposed 2018-2019 School Budget

Public Hearing of proposed 2018-2019 School Budget presented by Scott Heino, Superintendent and Patrick Pisano, Business Administrator.

Public Comment – On Public Hearing 2018-2019 School Budget Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Jackie Halaw said thank you for the presentation. She asked if the school applies for extraordinary aid and if so how does it work. Mr. Heino explained about the percentage and how it is staggered. Mrs. Jablonski talked about Senator Steve Sweeney's plan and how it will fix this problem. Jackie Halaw said it looks like more money is coming this way and will the public have the opportunity to provide input. Mr. Heino explained that we have prepared a priority list if funding comes and depending on what that dollar amount is and if we give funding back to the taxpayers. Dr. Brown stated that often the state of New Jersey has set guidelines on how the money is to be used. Jackie Halaw stated that the teachers are still working without a contract and she hopes the board will be generous to their contract and with retro pay.

Kelley Johnson stated that our teachers are amazing and she feels the same as Jackie about the teachers' contract. She said she doesn't want money back for taxes, she wants a better school for our students. I call the governor every day; getting money back to lower taxes will not be that big of a change.

Stacy Lindes stated that she echoes what the others said. She feels we should not put the money back in the taxpayers' pockets, because it will not have any impact. She would rather see the money invested in things that other communities around us have. She feels Chesterfield deserves to have all the same resources. She stated that if we do get extra money please put it into social studies and technology. She said we truly care and appreciate the teachers. She do not want to see 30 or more students in a classroom.

Kathryn Morrison stated that they are a military family and that this is the first school that she did not have to fill out a form stating that they were in the military, that form would allow the school to receive aid for us. Mr. Heino answered we do not have enough military families to meet the criteria for that aid.

Peggy Hallion explained impact aid for military families.

Senator Dancer talked about the March 9th meeting and March 13th when the governor released the school funding numbers. He said Chesterfield went on the defense and he is glad they did. They saw the blue shirts out there. With 58 days to go until the adoption of the state budget on June 30th he is seeing support that he has not seen before with fair funding. He said sees the movement to change this problem. Growth aid cap might be released. He is really thankful for Chesterfield coming out, Chesterfield is fighting a good fight and he believes that we will be in a position to amend this budget. Keep the pressure up. Thank you.

Board of Education

Adoption of the 2018-2019 Budget (Attachment) - Public

A motion was made by Ms Hoggan and seconded by Mrs. Bond to approve the following resolution for the 2018-2019 Budget:

BE IT RESOLVED to adopt the school district budget for the Chesterfield Township Board of Education:

RESOLUTION
CHESTERFIELD TOWNSHIP BOARD OF EDUCATION
ADOPTION OF THE 2018-2019 SCHOOL BUDGET

BE IT RESOLVED that the Chesterfield Township Board of Education does hereby authorize the Business Administrator to transmit the 2018-2019 Budget to Executive County Superintendent for approval.

2018-2019 Budget

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund (Total Operating Budget)	\$10,492,261	\$ 9,435,877
Special Revenue Fund	\$ 182,846	\$ N/A
Debt Service Fund	<u>\$ 2,300,938</u>	<u>\$ 1,963,251</u>
Total	\$12,976,045	\$11,399,128

Regular General Fund Tax Levy-Base Budget

BE IT RESOLVED that there should be raised for General Funds \$9,435,877 for the ensuing School Year (2018-2019).

The supporting documents of this budget also contain an itemization of certain expenditures required under administrative regulations.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Jackie Halaw asked what criteria is used to release the attachments. Mr. Shah explained that personnel and financial reports will be available later. Jackie Halaw said she does not understand why because other districts do release this information.

Mr. Heino, Mrs. Jablonski and Mrs. Bond talk about who advised the board to not release financial reports. The full board had a discussion on releasing all financial reports.

Kelley Johnson said thank you for the effort with the various budget hearings. She thinks it's awesome that the senator's office recognizes you by name.

Dr. Brown and Mr. Shah thanked everyone for the fair fight. We appreciate all you have done.

Minutes (Attachments)

A motion was made by Dr. Brown and seconded by Mrs. Bond to approve the minutes for the following meetings:

April 18, 2018 Regular Meeting

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

The following item was tabled until next meeting:

April 18, 2018 Executive Meeting

No vote took place.

Board Committee/Superintendent Reports

Board Committee

Dr. Brown reported that the Student Services committee met with Mr. Calandrillo. Dr Brown stated that we are moving toward best practices. The committee hopes to get more feedback from the parents with special education students.

<u>Committee</u>	<u>Meeting Dates</u>
Human Resources Chair Jignesh Shah	prior to the January, May and

	Admin. Rep.	Amy Jablonski Mike Mazzoni	September meetings
Curriculum & Instruction	Chair	Laura Bond Amy Jablonski	prior to the February, June and October meetings
Finance	Admin. Rep. Chair	Jeanine May-Sivieri Jignesh Shah Christina Hoggan	prior to the March, July and November meetings
	Admin. Rep.	Patrick Pisano	
Student Services	Chair	Terran Brown Laura Bond	prior to the April, August and December meetings
	Admin. Rep.	Anthony Calandrillo	
BURLCO School Boards Association Executive Committee Delegate:			Jignesh Shah
Legislative Chairperson & Delegate to NJ School Boards Association:			Jignesh Shah
Alternate Delegate:			Amy Jablonski
District Advisory Committee:			Laura Bond Terran Brown
BOE Policy Committee:			Terran Brown Christina Hoggan
Compressor Station & Pipeline Impact Committee:			Christina Hoggan

Board Policy

First Reading of Revised Policies (Attachments) – Public

A motion was made by Mrs. Jablonski and seconded by Mrs. Bond to approve the following policies for the first reading:

Policy #4115	Supervision
Policy #5131.5	Vandalism/Violence
Policy #5131.6	Drugs, Alcohol, Steroids, Tobacco
Policy #5145.4	Equal Educational Opportunity
Policy #6171.3	Improving Academic Achievement and Parent and Family Engagement
Regulation #1312	Procedures for Complaints and Inquiries

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Second Reading of Revised Policies and Regulation (Attachments) – Public

A motion was made by Dr. Brown and seconded by Ms. Hoggan to approve the following policies for the second reading:

Policy #1250	Visitors
Policy #3516	Safety
Policy #3541.33	Transportation Safety
Policy #6114	Emergencies and Disaster Preparedness

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Personnel

A motion was made by Mrs. Bond and seconded by Ms. Hoggan to approve the following personnel items:

Renew Certificated Staff (Attachment)

Approval of the attached list of certificated staff members for the 2018-2019 school year.

Renew Non-Certificated Staff (Attachment)

Approval of the attached list of non-certificated staff members for the 2018-2019 school year.

Interim Resource Teacher

Approval of Tara Bobal as Interim Resource Teacher (Employee #4763) commencing on April 9, 2018, through May 9, 2018 at the per diem rate of \$80 for days 1-5, \$85 for days 6-20, and \$264.66 (BA Step 1-2) for days 21-23 at a cost of \$2,468.98.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Curriculum & Instruction

A motion was made by Mrs. Jablonski and seconded by Dr. Brown to approve the following items:

Field Trip

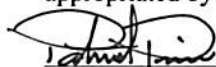
DATE	GRADE	REASON	DESTINATION
5/17/2018	6 th	L.E.A.D. Program (Formerly D.A.R.E.)	NJ State Police Barracks
6/19/2018	6 th	End of year pool party celebration	Old York Country Club

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Board of Education and Board Secretary Monthly Certifications

A motion was made by Mrs. Bond and seconded by Dr. Brown to approve the following resolution and financial items below:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.


Patrick Pisano

5/2/18
Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

Financial Approvals (Attachments)

Approval of the following financial reports for approval for the month of March 2018:

- Expenditures - Approval and ratification of Expenditures for March. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers for March: #080 to #096
- Budget Report
- Revenue Report
- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

Approval of the following financial report for approval for the month of April 2018: (Attachment)

- Expenditures - Approval and ratification of Expenditures for April. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Agreement with Burlington County Special Services (Attachments) - Public

Approval to enter into a shared services agreement with Burlington County Special Services for the 2018 -2019 school year for:

Professional Services (PSA)
Non Public Chapters 192/193
Non Public Nursing Services
Non Public IDEA Grant Allocation

Accept Proposed NJSIG Safety Grant for 2018-2019

Approval to accept the NJSIG Safety Grant in the amount of \$5,410.52 and approval to submit the proposed grant to NJSIG for their approval.

Professional Education Services, Inc. (Attachment)

Approval of Professional Education Services, Inc. to provide educational instruction services for Student ID #9816366881 while a client at High Focus Centers of Lawrenceville, at a rate of \$52.00 per hour, 2 hours per day, Monday – Friday.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Business - None

Facilities Update/Information

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to approve the following items:

Approval of the attached use of facilities for the 2017-2018 school year.

Name Of Organization	Facility requested	Description of Activity	Date
PTA	Art Room	Teacher Appreciation Luncheon	May 11, 2018
Hindi USA	Cafeteria	Hindi USA Graduation	June 15, 2018

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Public Comments - None

Adjournment

A motion was made to adjourn the meeting by Mrs. Bond and seconded by Dr. Brown at 8:30 p.m. All agreed.

Respectfully submitted,



Patrick Pisano
Business Administrator/Board Secretary